



16th July 2021

Dear Parents/Carers,

I would like to thank everyone for the support you have given to myself and all the staff at Bourne End Academy throughout this academic year. Together we have overcome many challenges and I am extremely proud of all our students and their families who have shown great resilience. It would have been impossible to run our physical and virtual school without such a high level of parent commitment and engagement throughout this period.

Standards and Expectations

Uniform

Please ensure you have read our updated [uniform policy](#). All students will be expected to be wearing full uniform including ties at all times.

PE Kit

We will continue with our policy of wearing PE kit on the days your son/daughter has PE or Dance.

We appreciate that some of you may have recently purchased a hoodie and we will allow students wear to the academy from September 2021-2022 (in Year 8 and above) but they will NOT be able to wear during the PE lesson due to health & safety, as explained above. Please be reminded that Year 8 and above have until September 2022 to make the changes to uniform and that Year 10 and 11 and exempt from the changes.

New PE Items	Items no longer part of the PE Kit (As of September 2021)
BEA Polo Top (Red) BEA 1/4 Zip Midlayer (Black and Red) BEA Round Neck Sweatshirt (Red) BEA Skinny Tracksuit Pants (Black) BEA Leggings (Black) BEA Showerproof Jacket (Red and Black) Plain black shorts Plain black skort	BEA Hoodie Plain black tops Sport branded black tops Other sport branded items for leggings or tracksuit bottoms

Shoes

Our policy is that students should only wear smart black leather shoes without any rubber fronts. To see examples of shoes that are acceptable please [click here](#).

Developing Future Leaders



Equipment list

At the academy we want every student to be able to access their education without any barriers, so they are able to go on and become successful members of society. Being ready for each lesson is a major part of that. We expect all students to have a full learning kit which will be checked every day during P1 to ensure they are prepared.

Their learning kit should include:

- 2x black or blue pen and 1x green pen
- 1x Pencil + sharpener or multiple pencils and rubber
- Ruler (30cm advised)
- Glue stick
- Scientific calculator (not just used for maths)
- Mini whiteboards and pens (provided at the start of the year by the academy).

If students do not have a full learning kit, they will be given equipment to allow them to access all lessons and will be placed into a C2 call back after school.

Student Planners

We have been working very closely with our student eco society and have been looking to find ways to minimise the amount of paper in the academy. All homework will be set and monitored using our online platforms. Communication should continue to come through the contact us form on our website.

Free School Meals

We are aware that with the current financial challenges of COVID-19, many families may have found that their financial circumstances have changed. You may now be entitled to Free School Meals and there is a simple online form that you can complete to check your eligibility. Please use this link: <https://pps.lgfl.org.uk/> to check.

Once you are on the site, click on proceed to create a new account. You will then need to select the local authority and the academy. After you have ticked the privacy notice you need to complete a few questions to run the check. If you are eligible please download the certificate and email to beaoffice@e-act.org.uk or bring a paper copy into the academy.

Pastoral Teams

Year 7 – Miss Kay, Head of Year 7 supported by Mrs Hughes from our Pastoral team. Your child's form tutor will also be your child's English teacher. This will allow us to offer tailored support should we need to during Tutor time.

Year 8 – Mr Revmatas Head of Year 8. Your child's form tutor will also be your child's Maths teacher. This will allow us to offer tailored support should we need to during Tutor time.

Year 9 – Ms Redgewell, Head of Year 9. All form tutors will be from a range of options subjects to enable your son/daughter to have discussions around their choices to be GCSE Ready.

Year 10 – Mrs Walker, Head of Year 10. All form tutors will also your child's Science teacher. This will allow us to offer tailored support should we need to during Tutor time.

Year 11 – Miss Arnold, Head of Year 11 supported by Miss O'Keefe from our Pastoral team - Form tutors will be allocated from Core subjects.

Interventions and Data Checkpoints for 2021-22

As we build back from the pandemic, we remain more committed than ever to support pupils who may have fallen behind through no fault of their own. In September subject teachers will be inviting small groups of pupils to attend targeted intervention sessions. The sessions will be aimed at helping pupils achieve their potential and to continue the great work that students have done this year. Sessions will be limited at 8 students, and they will run for between 30-50 minutes, for a minimum of 6 weeks either before or after school with refreshments being provided to students attending. Students who have been chosen to attend the first wave of intervention will receive letters inviting them during the first week back in September.

English and mathematics booster sessions

In addition to the targeted intervention above, we are also holding a series of virtual booster sessions in English and mathematics to cover additional content and ensure that every pupil has the skills to fulfil their potential. Sessions will be taking place during the whole 2021-2022 academic year starting on 12th September and will run every term-time week from Monday to Thursday. There will be one E-ACT teacher per year group and E-ACT pupils across the country will be able to attend their year group's session online. A full timetable will be available on this page in due course.

In Y7-10 There will be three assessment points (DCPs) throughout the year, which will only assess the knowledge that has been taught during that learning cycle. Our aim is that all students achieve 80% on these assessments. For Y11-13 students will complete two formal mock series. Research and our own experience tell us that revising the night or the week before an exam is not very effective as the information we learn is very quickly forgotten. Please [click here](#) to view our parent toolkit on effective learning strategies. We need our students to be practicing the knowledge they are taught on a regular basis and therefore our subject leaders are working hard to produce resources that students will be able to access independently throughout the year. The dates of the assessments will be published two weeks before on the school website.

Co Curricular and Enrichment

We are very excited to launch the societies programme at Bourne End Academy. All students will be members of three societies across the academic year. Our sports clubs and performing arts clubs will restart in full from September. A full timetable of afterschool clubs including homework club will be shared in at the start of the term.

Parent toolkits

- Following from the success of our virtual parent toolkits this term we are delighted to welcome parents and carers back into the academy for the very first physical parent toolkit to be held on **Thursday 30th September**. The focus of the evening will be neurodiversity and will include guest speaker, Professor Amanda Kirby.

Amanda has delivered extensive training relating to mental health and neurodiversity to more than 100,000 people nationally and internationally and to large scale organisations and SMEs. She is also the chair of the UK umbrella organisation for movement difficulties (www.movementmatters.uk.org) and has published many books in the field of neurodiversity.

We look forward to seeing you all at this event.

New Year 11 notices

After reviewing the cohort baseline assessment data, we will not be offering a Y11 summer school, however we are currently looking at additional out of school provision for students closer to the summer exams.

All students need to take this time to be well rested and ready to attack the new academic year with gusto and perseverance, so full energy upon their return.

Please be reminded of our [Routes to Success Curriculum](#) to help you support your son/daughter.

Year 7 and 8 summer school

Summer School for Year 7 and Year 8 will commence on Monday 16th August.

A-Level and GCSE Results Days

We will be offering a one to one results day service. This will mean that we will give the student their result, discuss the results with them, provide full guidance on next steps and if re-takes are required what support we will be offering.

Please be reminded that A-Level results are due on 10th August followed by GCSE results on the 12th August. Further details of the day will be sent shortly and available on the academy website.

Farewells and Welcomes

We have three members of staff retiring, Ms Weston, Ms Pitchers and Ms Brookes and I would like to thank them all for over 70 years of service to education. We also bid farewell to Mr Jafari and Mr Warren moving on to new roles and I would like to wish them well in their new settings.

I would like to warmly welcome Ms Laura Perry and Ms Louisa Chapman who are joining SLT from September. Ms Perry joins us from Northwood secondary school and has led on developing outstanding pastoral structures and supportive transition processes. Mrs Chapman has transformed the Spanish department at BEA and been recognised across the trust for her research based approaches to curriculum development.

Once again I'm very pleased to announce that we are fully staffed for September and we do not have any temporary or supply staff.

Return to the Academy – September 2021

1st September & 2nd September
Staff INSET Day
3rd September
Year 7 induction day starts 8.30am Year 12 induction starts 8:30am
6th September
Start of the Academic Year for all Year groups

Timetables will be re issued to each year group on their first day back at the academy.

COVID-19

We have not received final details from the Department of Education on the use of Lateral Flow Tests from September, however, we envisage that all students will have to complete LFTs onsite here at the academy at the start of the autumn term. We will communicate with you as soon as the guidance has been issued and we have a clear plan in place.

Visitors to the school

We will continue throughout the autumn term to limit with regards to external visitors to the academy during school hours, where possible. Parents should come into the academy buildings only when strictly necessary, by appointment, and ideally only one (unless for example, an interpreter or other support is required). Any such meetings should take place at a safe distance.

Travel to the academy

- Getting to school – we actively encourage all students to walk or cycle where possible.
- Travel by car – please consider our neighbours in all the surrounding roads within the location of the academy. We kindly ask you to respectfully drive, not park on pavements or block driveways. We would also ask you to consider dropping your son/daughter at Wakeman Road car park in the village. Students can then take a short walk to complete their journey to and from the academy.
- Burnham Bus- departs from the old BPA site at 7.45am and the return bus departs BEA at 4pm. This will allow students to be able to take part in our extra-curricular programmes, interventions and callbacks.

INSET Days

Please note that we have added an additional INSET day to our calendar, this is Friday 17th September. We will be holding an open evening on Thursday 16th September and the academy will close at 1pm. Keeping the academy site closed from Friday 17th September for 72 hours will allow us to ensure we minimise the risk of COVID and that we are keeping our community safe.

1st September 2021

2nd September 2021

17th September 2021
8 October 2021
28 February 2022
25 March 2022
1 July 2022

School Office

The school office will be closed from Monday 19th July until Wednesday 25th August. Should you have any queries please use our [Contact Us](#) form. These messages will be checked periodically throughout the summer holidays.

Please be aware that we will also be setting a small amount of work for our students over the summer holidays. Whilst we recognise that students need a break it is important to have a relaxed routine that will help prepare them for their return to the academy in September.

Safeguarding

Should you have any safeguarding concerns over the summer holidays please complete our [safeguarding form](#) on our website.

I wish you all a restful summer holiday and look forward to welcoming our students back in September.

Kind regards

A handwritten signature in black ink, appearing to read 'Mrs Cowley', written in a cursive style.

Mrs Cowley
Headteacher