



Summer 2021 Results, 6th Form and Certificates

Dear Student & Parents/Carers,

Please read through the following letter carefully as it includes information for GCSE results day and further information that you may find useful.

Teacher Assessed Grades

Bourne End Academy has determined grades in accordance with the JCQ guidance and has submitted these grades to the relevant awarding organisation by the required deadline.

To support your understanding, please refer to [Student guide to awarding: summer 2021](#)

Results

On candidate statements of results (results slips) and certificates, grades will be reported in the same way as in previous years.

Results will be issued on results days in August as follows:

| Date | Time | Qualification type |
|------------|------------------|---|
| 12/08/2021 | 8.30am – 11.00am | GCSE and other Level 1/2 qualifications (BTECs) |

Arrangements for results day

Students should come into and exit the school via the playground. We will be running a one-way system, please enter the hall via the first door by the PE entrance sign posted 'IN'. Please do not enter via the canteen. There will be hand sanitiser available on entry and exit to the hall, which we advise you to use.

In the Hall examination results will be on tables, in alphabetical order. Students must sign for their results and will then be directed to meet with a senior member of staff to discuss their future plans, whether that is at Bourne End Academy or elsewhere.

If your child cannot collect their results in person they can either:

- Complete this [form](#) to have their results posted to you or

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- your child can email the Exams team (BEAExams@bea.e-act.org.uk) giving permission for a nominated person to collect the results on their behalf (please note that the nominated person must produce a form of ID on the day).
 - This request can only come from the student and not from a third person due to the Data Protection Act.

After 11.00am on Results Day, results that have not been collected will either:

- be posted (if you have completed the form above)
- be retained in school to be collected at the start of term in September.

Appeals

The appeals process at Bourne End for 2021 follows the JCQ guide to appeals summer 2021 document which can be found [here](#).

There are two stages of appeals. They must be completed in order.

Stage 1: You can ask Bourne End academy to check whether it made a procedural error, an administrative error, or both. A procedural error means a failure to follow the process set out in the [centre policy](#). An administrative error means an error in recording your grade or submitting your grade to the awarding organisation. You must request a centre review appeal before you can request an awarding organisation appeal (stage 2). This is so the awarding organisation is certain that your grade is as the centre intended.

Stage 2: You can ask the awarding organisation to check whether the centre made a procedural error - or whether the awarding organisation itself made an administrative error. You can also ask the awarding organisation to check whether the academic judgement of the centre was unreasonable, either in the selection of evidence or the determination of your grade.

You should submit a request for a centre review appeal (stage 1) by 16 August 2021 for a priority appeal, or by 3 September 2021 for non-priority appeals.

If you think you would like to request an appeal, please email BEAExams@e-act.org.uk or talk to Mrs Cowley or Mrs Carr. You will be emailed an appeals pack and scheduled an appointment on the 11th, 13th August (*or an alternatively suitable date*) with Mrs Cowley to discuss and submit the required paperwork.

Sixth Form enrolment

We will also use this time to complete Sixth Form enrolment for all existing applicants and any other students who choose to apply on the day (provided they have met the entrance requirements).

If a change of subject is requested a member of the Sixth Form team and the Senior Leadership Team will be available to help with this. The subject blocks are listed below as a reminder.

| <u>Block A</u> | <u>Block B</u> | <u>Block C</u> | <u>Block D</u> | <u>Block E</u> |
|--------------------|----------------|----------------|----------------|----------------|
| English Literature | Biology | Chemistry | Business | Dance |
| Finance | Criminology | Economics | Geography | Drama |
| Maths | Further Maths | Psychology | Physics | Sport |
| | | | Sociology | |

If you wish to make an application please use this [form](#), you can also contact Mr Raja directly via email: wajid.raja@bea.e-act.org.uk

Certificates

Certificates, when received from the awarding organisations, will be issued to you, more information on this will follow in the Autumn term.

Yours sincerely,

Mr Wajid Raja
Assistant Headteacher